



Harford County 2013 Renewal CoC Project Evaluation

Introduction and Background

On November 22, 2013, the U.S. Department of Housing and Urban Development released the Notice of Funding Availability (NOFA) for the Fiscal Years 2013 and 2014 Continuum of Care Program Competition. The Harford County Continuum of Care (CoC) is eligible to apply for funding to support housing and services for homeless households. That funding breaks down as follows:

Renewal Project Funding:

This funding supports the CoC's existing housing and services. The CoC can continue to support those programs, or could choose to redirect those resources to new projects.

New Project Funding:

This funding can go toward new permanent supportive housing or Rapid Rehousing projects.

In the 2013/2014 competition, the CoC has the option to re-allocate funds from CoC renewal projects (whose budgets were reduced or eliminated) to fund new projects. New funding opportunities created through reallocation will only be available for projects serving 100% chronically homeless and/or homeless households with children. There is no guarantee that any reallocated funds will be available. If they are available, the Harford County CoC Board will have the opportunity to include an additional new project(s) in the local competition.

Rating and Ranking Overview:

The Harford County CoC Board will review all projects applying for the competition in accordance with this evaluation process.

Priority will be given to permanent supportive housing project applications for the chronic homeless including Samaritan Bonus Project awards. The U.S. Department of Housing and Urban Development (HUD) defines a chronically homeless person as an unaccompanied disabled individual who has been continuously homeless for a year or more OR has had at least four (4) episodes of homelessness in the past three (3) years.

In order to be considered chronically homeless, a person must have been sleeping in a place not meant for human habitation (e.g., living on the streets) and/or in an emergency homeless shelter.

A disabling condition is defined as:

- Diagnosable substance use disorder
- Serious mental illness,
- Developmental disability,

- Or chronic physical illness
- Or disability including the co-occurrence of two or more of these conditions.

A disabling condition limits an individual's ability to work or perform one or more activities of daily living.

Additional factors to be considered include the community impact of projects after reviewing the project application, HUD Annual Progress Report (APR) and other written information. Each project will be assessed for its impact on the community's Continuum of Care in relationship to the other projects seeking HUD funding. Projects with the greatest impact on the Continuum of Care and the community include those that:

- Provide housing and services that are not available elsewhere for the population served.
- Have high rates of successful permanent housing outcomes and links to income (measured at client exit).
- Continues to address community needs.
- Bed utilization rates.
- HMIS data quality (20% of renewal project's score will be based on HMIS data Quality and CoC participation).
- Meeting reporting requirements.
- Unspent funds.
- Audit/monitoring findings.

Almost all data used in project evaluation comes from projects' most recently submitted APRs. HMIS Data Quality information will be obtained from HMIS Data Quality Reports through Bowman Systems ART Report 252 Data Quality Report Card, unspent funds information comes from HUD's LOCCS.

The CoC Collaborative Applicant/HMIS Lead will complete a Renewal Project Evaluation Tool for each renewing CoC Project. Failing to submit required information for a priority area will receive zero points for that priority area.

After completing all Renewal Project Evaluation Tools the Harford County CoC/HMIS Lead(s) will provide information to the Harford County CoC Board which will rank all renewal projects according to their evaluation score – projects scoring highest are ranked best, those scoring lowest are ranked at the bottom.

Client Outcomes:

- Average length of time homeless Measurement:
- Average cumulative length of stay for leavers and stayers
- Source: HMIS report (APR Q27)
- Performance Goal: Source: HMIS report (APR Q36)
- Performance Goal: set based on meeting or exceeding project goal from 2012 project application (Exhibit 2).

- **Income**

- Maintained or increased income (all sources):
- Measurement: Percentage of participants age 18 or older who maintained or increased their income (unless \$0 at entry)
- Source: HMIS report (APR Q36)
- Performance Goal: set based on meeting or exceeding project goal from 2012 project application (Exhibit 2) or HUD benchmark from 2012 NOFA.

Maintained or increased earned income:

- Measurement: Percentage of participants age 18 to 61 who maintained or increased their earned income (unless \$0 at entry)
 - Applicability: PSH
 - Source: HMIS report (APR Q36)
 - Performance Goal: set based on HUD benchmark from 2012 NOFA
 - Change from prior year: separated earned income
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- Increased earned income (all sources):
 - Measurement: Percentage of participants age 18 to 61 who increased their earned income
 - Applicability: TH, with housing goal
 - Source: HMIS report (APR Q36)
 - Performance Goal: set based on HUD benchmark from 2013 NOFA
 - Change from prior year.

Summary Table: Performance Measures and Goals by Program Type	Applicable Performance Measures	Performance Goals
Permanent Supportive Housing	Average daily bed utilization rate and point-in-time bed/unit utilization rates	85% of at least one of average or point-in-time bed or unit capacity
Percentage of HUD funds expended during last completed HUD contract	SHP: 100% spend down /timely submission of invoices on a monthly basis	
Percentage of participants who are CH at program entry		
Data quality rating for required data elements	98%	
Average length of stay for leavers and stayers	Informational	
Percentage of participants age 18 or older who maintained or increased their income (unless \$0 at entry)	Based on meeting or exceeding project goal from 2012 project application (Exhibit 2) or HUD benchmark from 2012 NOFA, whichever is higher	
Percentage of participants age 18 to 61 who maintained or increased their earned income (unless \$0 at entry)	Based on HUD benchmark from 2012 NOFA	
Percentage of participants who remain in PSH or exit to permanent housing	Based on HUD benchmark from 2012 NOFA	
Percentage of leavers who move to permanent housing and do not re-enroll in any ES, TH, or SH program	Informational	

Program Type	Applicable Performance Measures	Performance Goals
Transitional Housing	Average daily bed utilization rate and point-in-time bed/unit utilization rates	85% of at least one of average or point-in-time bed or unit capacity
Percentage of HUD funds expended during last completed HUD contract	100% spend down	
Percentage of participants who are CH at program entry	33% of entering clients OR 25% of all clients (firm target)	
Percentage of participants entering program from homeless, institutional, or housing situations	Informational	
Consumer participation practices	TBD	
Data quality rating for required data elements	98%	
Average cumulative length of stay for leavers and stayers	Establish benchmark based on 2012 submissions	
Percentage of participants age 18 or older who increased their income	Based on meeting or exceeding project goal from 2012 project application (Exhibit 2) or HUD benchmark from 2012 NOFA, whichever is higher	
Percentage of participants age 18 to 61 who increased their earned income	Based on HUD benchmark from 2012 NOFA	
Percentage of leavers exiting to permanent housing	Based on meeting or exceeding project goal from 2012 project application (Exhibit 2) or HUD benchmark from 2012 NOFA, whichever is higher	
Percentage of leavers who move to permanent housing and do not re-enroll in any ES, TH, or SH program (period to be defined)	Informational	

Appendix A

Harford County CoC 2013 Renewal Project Evaluation: List of 2013 Renewal CoC Projects

GRANTEE NAME	PROJECT NAME	OPERATING START DATE	EXPIRATION DATE	PROJECT TYPE	FIRST- TIME RENEWAL?	IF TH FACILITY (F) OR VOUCHER- BASED (V)	CURRENT APR SUBMITTED AS OF 12/12/13
Associated Catholic Charities, Inc.	Anna's House TH	2/1	1/31	TH	No	F	Y
Faith Communities & Civic Agencies United, Inc. (FCCAUI)	FCCAUI PH II	3/1	2/28	PSH	No	N/A	Y
Alliance, Inc.	ALL I	5/1	4/30	PSH	No	N/A	Y
Alliance, Inc.	ALL II	6/1	5/31	PSH	No	N/A	Y
Associated Catholic Charities, Inc.	AH I	6/1	5/31	PSH	No	N/A	Y
Alliance, Inc.	ALL III (SAM Bonus Chronic Homeless)	8/1	7/31	PSH	No	N/A	Y
Harford Family House, Inc.	HFH II	8/1	7/31	PSH	No	N/A	Y
Alliance, Inc.	ALL V (SAM Bonus Chronic Homeless)	9/1	10/31	PSH	No	N/A	Y
Harford Family House, Inc.	HFH I	10/1	9/30	PSH	No	N/A	Y
Associated Catholic Charities, Inc.	AH II	11/1	10/31	PSH	No	N/A	Y
Alliance, Inc.	ALL IV (SAM Bonus Chronic Homeless)	12/1	11/30	PSH	No	N/A	Y
Faith Communities & Civic Agencies Inc. (FCCAUI)	FCCAUI	12/1	11/30	PSH	No	N/A	Y
Associated Catholic Charities Inc.	AH III	12/1	11/30	PSH	No	N/A	Y
Mental Health Administration	ALL S+C (3 unit)	4/9	4/8	PSH	No	N/A	Y
Mental Health Administration	ALL S+C (18 unit)	7/1	6/30	PSH	No	N/A	Y

Appendix B

Projects achieving the goal will receive full points. Projects coming within 5% of the goal will receive 75% of the available points.

Harford County 2013 Renewal Project Evaluation Tool PSH Projects

Grantee Name: Harford County, Maryland	Project Name:
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Priority Area				Goal	Project Performance	Points Possible	Score
Project Participant Impact							
Total Participants During Operating Year		Total Leavers During Operating Year					
Housing Stability							
PSH/TH Q27	% participants retaining PH for 6 mos. or more			≥ 80%		10	
PSH/TH	% participants who remained in project as of end of operating year or exited to PH during the operating year			≥90%		10	
Job & Income Growth							
PSH/TH	% participants employed at exit			≥20%		10	
PSH/TH	% participants that increased or maintain mainstream benefits			≥60%		10	
PSH/TH	% participants age 18 & older who maintained or increased their total income (from all sources) as of the end of the operating year or program exit			≥60%		10	
Meeting Community Need							
Project Demand							
PSH/TH	Average daily bed utilization			≥90%		10	
Targeting CH Hard to serve							
PSH/TH	% entries from streets/emergency shelter			≥ 85%		10	
PSH/TH	% entries with no income			≥40%		10	
Project Capacity							
Reporting Requirements							
PSH/TH	HIC/PIT data submitted on time					5	
PSH/TH	participated in PIT count			informational			
Cost Effectiveness				Not scored in 2013			
PSH/TH	Total Project Budget =						
PSH/TH	Annual cost per client/household served						
HMIS Data Quality							
PSH/TH	% errors in Completions Summary			≤2%		25	
Project Leverage							
PSH/TH	2012 CoC Application leverage documented			100% documented		10	
Project Monitoring Results							
PSH/TH	No unresolved HUD or Harford CoC findings noted			none noted		10	
PSH/TH	Monthly invoices submitted monthly and accurately			informational			
Total Project Score						130	